

**ESU 4 Title III Consortium Services  
Program Agreement  
2016-17**

**Consortium Goal:**

- Support districts' efforts to improve English Learners' language acquisition and achievement in all content areas.

**District Responsibilities:**

- Submit an updated copy (print or electronic) of the district's EL Program Manual or EL related policies. At minimum, the following must be submitted during the 2016-17 grant year:
  - An updated copy of a letter notifying parents that a child has been identified as limited-English proficient in an understandable language. (See Rule 15, Section 003.04)
  - A copy of the current EL Program Review written report. (See Rule 15, Section 008.04)
  - Evidence of alignment of local EL programming to the Nebraska English Language Proficiency (ELP) Standards.
  - *Additional documentation may be required based on the consortium's monitoring visit expected in the spring of 2017.*
  - *The consortium will provide support for development of these items at the ELL Network sessions throughout the school year. If you require additional assistance, please contact Jen Madison (jmadison@esu4.net).*
- Request reimbursement or payments for services and expenses that supplement local ELL programming according to Title III requirements. (Please note that these must often be approved on a case-by-case basis.)
- Districts are responsible for the Nebraska Rule 15 and Title III program requirements pursuant to federal formula grant guidelines. For a description of required and authorized activities, please visit the Nebraska Department of Education website:
  - Limited English (LEP) Guidelines: [http://www.education.ne.gov/NATLORIGIN/Limited\\_English\\_Guidelines.html](http://www.education.ne.gov/NATLORIGIN/Limited_English_Guidelines.html)
  - Immigrant Education (IE) Guidelines: [http://www.education.ne.gov/NATLORIGIN/Immigrant\\_Education.html](http://www.education.ne.gov/NATLORIGIN/Immigrant_Education.html)
  - NDE Federal Programs: <http://www.education.ne.gov/federalprograms/Index.html>

**ESU 4 Title III Consortium Services:**

- Regional Coordinator and Bookkeeper  
ESU 4 Title III Consortium districts will receive the services of the Title III Regional Coordinator for consultation, coordination, and bookkeeping. These services include submission of the grant's consolidated application, payment documentation, reimbursement of expenditures, and professional development.
- ELL Network  
This is a forum for district personnel responsible for ELL programs and instruction to discuss pertinent issues, study pedagogy, share and explore resources, and network with colleagues. Typically, this group meets three times per year. (Expenses such as substitute pay for certificated staff and mileage are reimbursable.)

- Professional Development

Relevant research-based workshops and trainings will be made available to consortium districts. This includes local, regional, and national level opportunities that suit districts' needs. Substitute pay and other expenses are likely reimbursable if approved prior to the event. Stipends may be provided for off-contract participation.

- ELL Materials, Projects, and Resources

The consortium maintains a web presence that includes documentation of meetings, updates, resources, and other pertinent information at <http://esu4ell.wikispaces.com/>. In addition, the consortium has several print materials and technology tools available for member district personnel to use or borrow. We welcome specific requests for books, supplemental curriculum materials, or other media relevant to ELL learning and instruction.

Consortium districts may access Title III funds for purchase of various research-based materials, services, projects needs, and resources to supplement local ELL programming according to Title III requirements. Please contact ESU 4 for guidance as necessary. **To request reimbursement or payment for Title III allowable expenses; please use the appropriate "Request for Funding" form at <http://esu4ell.wikispaces.com/> .**

*Consortium districts have access to Rosetta Stone Online and Imagine Learning Online. A limited number of licenses are available. Please contact the Regional Coordinator.*

- Field Consultation and Services

We are happy to work with districts directly to customize services to meet specific needs.

***The district agrees to the program of services outlined above.***

\_\_\_\_\_  
*District Administrator or ELL Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*District*

*Please retain a copy for your records and send this signature page via fax, email, or postal mail to ESU 4 to the attention of Sue or Jen. Thank you!*